

Request for Change of Bank Account Details for Direct Seller ID _____[Direct Seller ID]

I, _____[Your Name], a registered Direct Seller with Empirenet Solutions Private Limited, holding Direct Seller ID _____[Your Direct Seller ID], kindly request you to update my bank account details in your records. Due to _____[mention reason, e.g., "bank account closure," "change of banking institution"], I would like to replace my existing bank details with the following:

Updated Bank Account Details:

- **Account Holder's Name:** _____[New Account Holder's Name]
- **Bank Name:** _____[New Bank Name]
- **Branch Name & Address:** _____[New Branch Address]
- **Account Number:** _____[New Account Number]
- **IFSC Code:** _____[New IFSC Code]

I have attached the required documents for verification:

1. A copy of my canceled cheque/passbook with the new bank details.
2. A self-attested copy of my Aadhaar Card/PAN Card for identity verification.

I request you to process this change at the earliest and update my bank details for future transactions. Kindly confirm once the update is completed.

Thank you for your prompt attention to this matter. Please feel free to contact me at

_____ [Your Contact Number]

or _____ [Your Email ID] if any further information is required.

Sincerely,

_____ [Your Name]

_____ [Your Direct Seller ID]